

## PTO Meeting Minutes

December 4<sup>th</sup>, 2017

The meeting was called to order at 3:40 pm by Sara Damaschke.

The following members were present: Gina Paegelow, Darlene Van Swol, Jessica Webb, Sara Damaschke, Katie Jensen and Beth Snyder.

### **Secretary's Report:**

The minutes of November 6, 2017, were reviewed. Beth motioned to accept the minutes. Sara seconded. Motion passed.

### **Treasurer's Report:**

Beginning balance: \$15,544.16

Ending balance: \$13,937.31

Darlene requested reimbursement in the amount of \$503.32 for expenses related to Christmas, SOM, SSS '17, and Tree Lighting.

Sara motioned to accept the Treasurer's report and reimbursement request. Gina seconded. Motion passed.

### **Old Business:**

Box Tops: Gina reported that everything was going well. A lot of Box Tops came in recently. Next mailing date is March 1<sup>st</sup>, 2018.

Winter Movie: The movie will be Ferdinand on Dec. 29. The time has yet to be determined. Sara will send out the flyer when the date gets closer. The cost is \$7 per person which includes a popcorn and soda.

Food Drive: Sara said it is doing really well. The lady from the food bank will come on December 11<sup>th</sup> to pick up items.

Secret Santa Shoppe: Volunteers need to be there on 12/15/17 from 12-3:15 pm. We have some volunteers, but more are needed in order for things to go smoothly.

Dover Tree Lighting: The tree lighting is scheduled for 12/8/17. Everyone arrives at 6 pm with the actual tree lighting at 6:30 pm. If you would like to help, please arrive at 5:45 pm. We will be providing hot chocolate, apple cider and cookies. The following people volunteered to bring cookies: Jackie, Sara and Darlene.

Sara emailed her contact at the Veteran's Home to invite the vets and she was out of town until Friday. Sara made a motion to give Ralph Novacek \$50.00 for playing the accordion for us. Katie seconded the motion. Motion passed.

Shoparoo: Katie has left several messages for Peggy Skyles (the coordinator on record) in order to change over the coordinator to Katie. Peggy hasn't returned any of Katie calls. Either Sara or Katie will contact Shoparoo directly.

Scholastic books for holiday presents: Labels are made. There are only 3 classrooms left to wrap. Jessica, Katie and Sara will make sure they are all wrapped.

Pancake Breakfast: It was suggested we could use some of the proceeds for a new flag pole and proper lighting of flag pole.

**New Business:**

Pancake Breakfast Live Auction Items: Mrs. Fredricksen was looking for ideas for her to make during art class. Some suggestions for projects were Pot People made out of clay post and something similar to the Fingerprint Puppy as these both did well. We don't suggest creating more rugs or birdhouses again based on past interest.

Spirit Wear: The reading incentive program for the students offers a winter hat as a prize. Beth made a motion to have the PTO purchase the hats as the PTO's contribution toward the program. Katie seconded. Motion passed.

Spaghetti Dinner: The date was set for 1/29/18 from 5:00-6:30 pm. Sara was going to contact the veterans to invite them again. We will need several volunteers for this event.

The meeting was adjourned at 4:14pm

The next meeting will be held on January 8<sup>th</sup>, 2018 at 3:30 pm.



